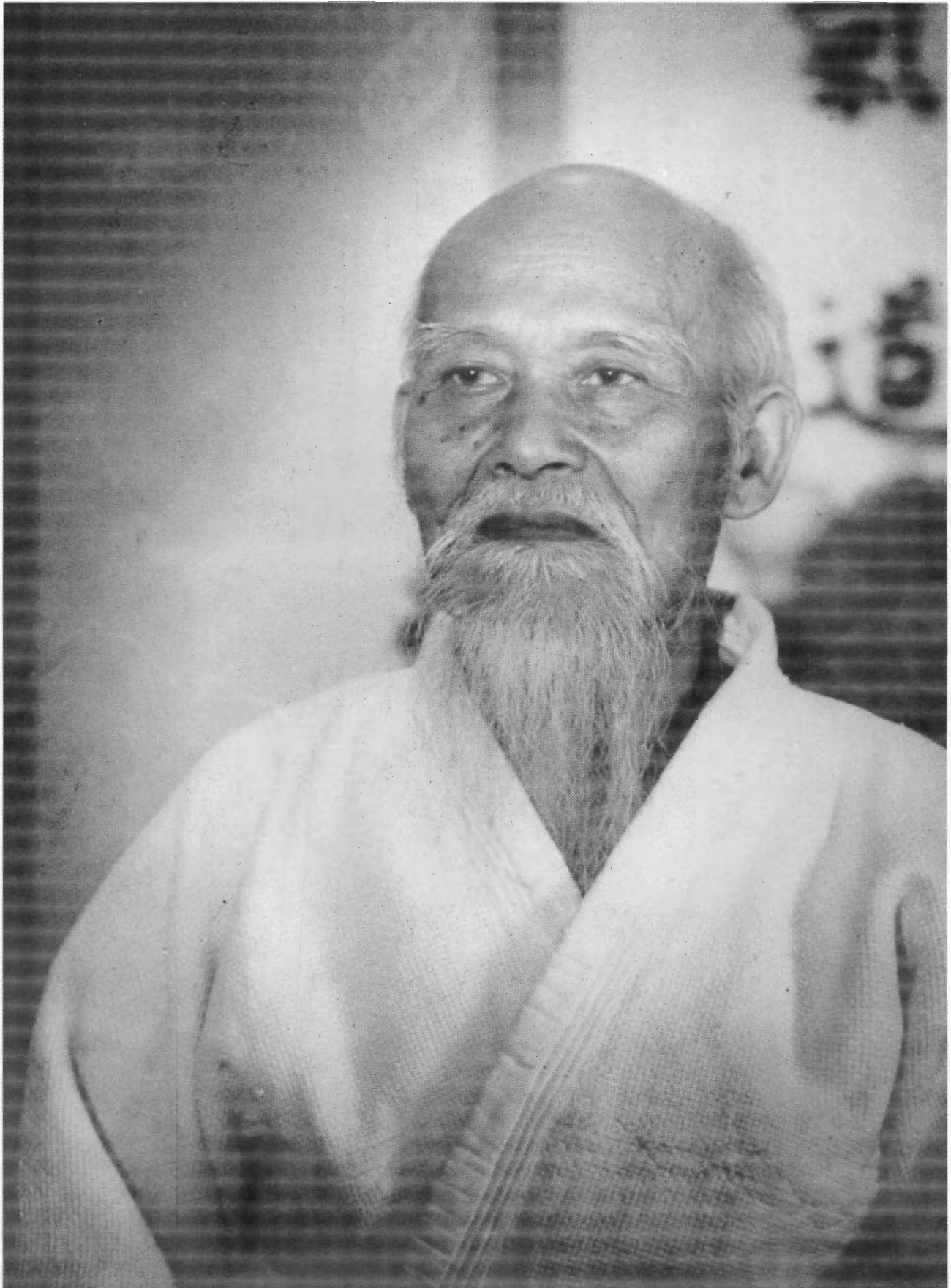




# Training Handbook

*Third Edition*

Mitsugi Saotome  
Shihan  
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Shihan



**Founder Morihei Ueshiba**



Ai - Harmony, unity; to be in accord with or to join.

Ki - Spirit; life force or universal creative energy.

Do - The way or path.

The movement of Aikido is the dynamic movement of the universal energy forces. The power of Aikido is the power of a strong and unified spirit, mind and body moving in harmony with everything around it. Its origin is Budo. Its development is the result of two thousand years of a cultural process of change and refinement, a continuing martial contest of natural selection. It is an evolution etched in blood.

The study of Budo and the development of Aikido was the life work of Morihei Ueshiba, a figure of great renown who traveled the length and breadth of Japan studying under the greatest masters of many arts. Hard work, severe discipline and all the money he could earn were poured into his mastery of the sword, the spear and the arts of self defense. Deeply interested in the study of spiritual thought, he had also practiced many different spiritual disciplines. Yet he was unable to unite his spiritual beliefs with his physical accomplishments.

A short time after returning from military action in the Russo-Japanese War, he retired to a small house located on a mountain outside his village. There he lived and studied silently; his days spent training his body and his nights spent deep in prayer. It was at the end of this time of severe training that he had the realization he had been seeking all his life. At that moment nature's process became clear and he knew that the source of Budo is the spirit of protection of all things.

"Budo is not felling the opponent by force; nor is it a tool to lead the world into destruction by arms. True Budo is to accept the spirit of the universe, keep the peace of the world, correctly produce, protect and cultivate all beings in nature."

Morihei Ueshiba intimately recognized and understood the harmony and power of the creative process from which all things evolve. His art was the sword, his creative way was Budo. His understanding and enlightenment is creatively expressed by the protection of all life through a powerful and graphic application of universal truth. Aikido is creation, not destruction. It is a positive energy which creates harmony and justice out of violence.

To talk of harmony and justice is simple. But to apply those principles to the conflicts which we face everyday requires a deep understanding and sincere trust. Logic may tell us that truth lies within the process of harmony, but the moment something of value rests on the outcome of a situation we no longer trust that logic. The beautiful ideas and eloquent phrases are forgotten under the pressures of reality. In philosophy a theory of truth is expressed in words, but the truth of Aikido is expressed in action, the theory proven in practice. By the physical application of its principles we develop a deeper understanding in the heart instead of the mind. Through practice and experience we learn to trust its power.

Aikido training is to challenge yourself, not the other. You will develop confidence by facing your fears, and negative fighting spirit will become creative fighting spirit. The stress and pressure of serious Aikido training brings this spirit to the surface, exposing it so that it can be examined and refined in a controlled atmosphere of respect and mutual study. Discovering your physical limitations will cause you to reflect on the deepest meanings of harmony and conflict, and to strive for a level of consciousness above the selfish ego, closer to a universal consciousness.

The physical movement of Aikido is the embodiment of the principles of the spirit. Negative force is not met with conflict, but joined, controlled and redirected through the power and balance of spiral movement. This is the shape of Aikido and the dynamic shape at the foundation of all the energies of existence. Aikido movement can only be understood from its roots in universal law and the processes of nature. Its sincere practice and study deepens our appreciation for the perfection of nature's balance and brings us back into harmony with our environment, with other people, and with ourselves.

This is the essence of Budo. It is not the art of fighting, or narrow technique, but an art of personal refinement and of protecting the quality of life. Aikido is first and always Budo. Without the heart of a warrior and the deep desire to protect society, to protect all life, Aikido becomes an empty dance. Budo is its spirit.

These principles are the life blood of Master Instructor, Mitsugi Saotome. For fifteen years until the Founder's passing in 1969, Saotome Sensei lived as his personal disciple, studying under his guidance the practice and philosophy of Aikido. In 1975 Saotome Sensei left a highly respected position as a senior instructor at the World Aikido Headquarters in Tokyo to come to the United States. When asked why he made this decision he replied, "I meditated on O Sensei's (Great Teacher) spirit for three days and three nights and I felt it was his wish that I should go. This country is a great experiment, a melting pot of people from many different cultural backgrounds living together, the world condensed into one nation. The goal of Aikido and O Sensei's dream is that all the peoples of the world live together as one family, in harmony with each other and with their environment. The United States has the opportunity to set a great example."

Saotome Sensei directs his Aikido Schools of Ueshiba headquarters dojo, Aikido Shobukan Dojo in Washington, DC and his AikiShrine Dojo in Florida. He and his students have established many dojos in the United States and he conducts training camps and seminars throughout the country and abroad. The Aikido dojos he founded in Japan are still thriving and he occasionally travels there to teach and give demonstrations. He has given demonstrations of his art throughout the world. His two books *Aikido and the Harmony of Nature* and *The Principles of Aikido*, published by Shambhala Publications, have been translated into many different languages. *Aikido: living by design* recently published by Arete Press and edited by Susan Perry graphically explores Saotome Sensei's unique ability to realize Aikido philosophy in his many artistic pursuits and in his daily life.

Hiroshi Ikeda Sensei began Aikido training under Saotome Sensei in the Aikido club at Kokugakuin University. He then joined Saotome Sensei's Reimeijuku Dojo in Tokyo in 1970 and in 1976 followed Saotome Sensei to the United States to continue his training. He taught in Sarasota, Florida from 1978 until he moved to Boulder, Colorado establishing the Boulder Aikikai in 1980. While directing his dojo in Boulder and his martial arts supply company, Bujin Design, Ikeda Sensei still finds time to travel extensively in the US and abroad teaching his insightful and sophisticated approach to Aikido. His mission in teaching is to inspire students to continually discover something new about their Aikido and about themselves.

Aikido is not a sport. It is a discipline, an educational process for training the mind, body and spirit. An Aikido dojo is not a gymnasium. It is the place where the way of the discipline is revealed. Physical technique is not the final objective, but a tool for personal refinement and spiritual growth. The correct attitude of respect, sincerity and modesty, and the proper atmosphere are essential to the learning process. And as Aikido is a martial way, they are essential to the safety of each individual. The following rules are necessary to the maintenance of this atmosphere and vital to your study of Aikido.

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### Rules of the Dojo

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- This dojo follows the traditional rules of proper conduct. Its spirit comes directly from the Founder of Aikido and it is the place of the succession of his teachings. It is the responsibility of each student to cooperate in creating a positive atmosphere of harmony and respect and to honor those teachings.
- Cleaning is an active prayer of thanksgiving. It is each student's responsibility to assist in cleaning the dojo and to cleanse his or her own mind and heart.
- You cannot buy technique. The monthly membership dues provide a place for training and a way in which to show gratitude for the teaching received. It is each student's responsibility to pay dues on time.
- Respect the Founder and his teachings as succeeded and handed down by Saotome Sensei. Respect the dojo, respect your training tools and respect each other.
- It is necessary to respect the way in which the instructor of the class directs the training. Receive instruction and carry out suggestions for training sincerely and to the best of your ability. There is no room for argument on the mat.
- It is the moral responsibility of each student never to use Aikido technique to harm another person or as a way to display his or her ego. It is a tool to develop a better society through the character development of the individual.
- There will be no competition or conflicts of ego on the mat. The purpose of Aikido is not to fight and defeat an enemy, but to fight and defeat your own aggressive instincts.
- The strength of Aikido is not in muscular force, but in flexibility, timing, control and modesty. Be aware of your limitations.
- Everyone has different physical abilities and reasons for study. These must be respected. True Aikido is the proper and flexible application of technique appropriate to any changing situation. It is your responsibility to cause no injury to your training partner or yourself.
- There will be no power struggles within the dojo. The dojo membership is one family and the secret of Aikido is harmony.

Aikido is not a religion, but the education and refinement of the spirit. You will not be asked to adhere to any religious doctrine, but only to remain spiritually open. When we bow it is not a religious performance, but a sign of respect for the same spirit of universal creative intelligence within us all.

The opening and closing ceremony of each Aikido practice is a formal bow directed to the shomen, two claps, another bow to the shomen and a bow between the instructor and students. The bows directed to the shomen symbolize respect for the spirit and principles of Aikido, and gratitude to the Founder for developing this system of study. The two claps symbolize unity, "musubi". You send out a vibration with the first clap and receive its echo with the second. The vibration you send and the echo you receive are dictated by your own spiritual beliefs and attitudes.

The words spoken at the beginning of practice between the students and instructor are, "Onegai shimasu." Loosely translated it is a request which when spoken by the student means, "Please give me your instruction." When spoken by the teacher it means, "Please do what is expected of you." Or "Please receive my instruction." The words spoken by the student to the instructor at the end of practice are, "Domo arigato gozaimashita." "You have my respect and gratitude for what you have just done." This is the most respectful way of saying thank you.

- Upon entering and leaving the practice area of the dojo make a standing bow.
- Always bow when stepping on or off the mat in the direction of the shomen.
- Respect your training tools. Gi should be clean and mended. Weapons should be in good condition and in their proper place when not in use.
- Never use someone else's practice gi or weapons.
- A few minutes before class time you should be warmed up and formally seated in quiet meditation to rid your mind of the day's problems and prepare for study.
- It is important to be on time for practice and participate in the opening ceremony. If you are unavoidably late you should wait, formally seated beside the mat until the instructor signals his or her permission for you to join the class. Quietly perform a simple seated bow as you get on the mat.
- The only proper way to sit on the mat is in seiza (formal sitting position). If you have a knee injury you may sit cross-legged, but never with legs outstretched, never reclining, and never leaning against walls or posts.
- Do not leave the mat during class except in the case of injury or illness.
- During class when the instructor demonstrates a technique for practice, sit quietly and attentively in seiza. After the demonstration bow to the instructor, then to a partner and immediately begin to practice.

- When the end of a technique is signaled, stop immediately, bow to your partner and quickly line up with the other students.
- Never stand around idly on the mat. You should be practicing or, if necessary, seated in seiza awaiting your turn.
- If it is necessary to ask a question of the instructor you should go to him or her and bow respectfully (standing bow). Never call the instructor over to you.
- When receiving personal instruction, sit in seiza and watch intently. Bow formally when the instructor has finished. When another near by is being instructed you may stop your practice to watch. Sit formally and bow as before.
- Respect those more experienced. Never argue about technique.
- Respect those less experienced. Do not pressure your ideas on others.
- If you understand the movement and are working with someone who does not, you may lead that person through it. Do not attempt to correct or instruct your training partner unless you are authorized to do so.
- Keep talking on the mat to an absolute minimum. Aikido is experience.
- Fingernails and toenails must be short. Feet must be clean. Shoes or sandals are never allowed on the mat.
- No eating, drinking, smoking or gum chewing on or off the mat during practice.
- No jewelry should be worn during practice, including rings and pierced earrings.
- Never drink alcoholic beverages while still wearing practice gi.

You are welcome to sit and watch a class at any time, but the following rules of etiquette must be followed.

- Sit respectfully, never with legs propped up on the furniture or in a reclining position.
- Do not talk to anyone while they are on the mat and class is in progress.
- Do not talk or walk around while the instructor is demonstrating or during the opening and closing ceremony.

Although there seem to be many forms of etiquette to remember, they will come naturally as you continue to train. Please do not resent it if you are corrected on a point of etiquette for each one is important to your safety and to the learning experience.

## Time and Technique Requirements for Kyu Promotion

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The examination system in Aikido is not structured on competition. You will be graded on the following points.

- Your understanding of basic technique appropriate to your level.
- Your spontaneous movement and response appropriate for the attack.
- Your ability to adapt your movement to the force of the attack.
- The concentration and awareness you maintain throughout the examination.
- Continuity of movement is important, not speed.
- Confidence and courage are important, not ego.
- Be prepared to uke for someone else of your same level during the examination period. You will be graded on your ukemi.

A technique should be demonstrated continuously both right and left until there is a signal to stop. Both irimi and tenkan movement should be used whenever applicable. You will be expected to know and respond to the Japanese terms. It is necessary to have completed the required hours of training (only one hour per day may count in computing time requirements) and it is necessary that the waiting period between each examination has expired.

### **Rokyu (30 hours/3 months)**

Tenkan  
Shomenuchi ikkyo and iriminage  
Munetsuki kotegaeshi  
Katate dori shihonage  
Yokomenuchi shihonage  
Kokyu tanden ho

### **Gokyu (60 hours/4 months)**

All previous techniques plus:  
Shomenuchi nikyo  
Kata dori ikkyo and nikyo  
Munetsuki kaitennage

### **Yonkyu (60 hours/4 months)**

All previous techniques plus:  
Shomenuchi sankyo and yonkyo  
Yokomenuchi ikkyo, kotegaeshi and iriminage  
Ryote dori tenchinage and shihonage  
Katate dori ryote mochi kokyu tanden ho

### **Sankyu (70 hours/4 months)**

All previous techniques plus:  
Ushiro ryokata dori ikkyo  
Ushiro ryote dori shihonage  
Ushiro kubi shime kotegaeshi  
Ushiro waza kokyunage

### **Nikyu (80 hours/6 months)**

All previous technique plus:  
Yokomenuchi nikyo, sankyo and yonkyo  
Koshinage from shomenuchi, yokomenuchi, katate dori and munetsuki  
Hanmi handachi:  
Katate dori shihonage  
Ryote dori shihonage  
Suwariwaza:  
Shomenuchi ikkyo  
Kata dori ikkyo  
Yokomenuchi ikkyo

### **Ikkyu (90 hours/6 months)**

All previous techniques plus:  
Jiyu waza:  
Standing  
Hanmi handachi  
Suwariwaza  
Tanto dori:  
Munetsuki  
Shomenuchi  
Yokomenuchi

## REQUIREMENTS FOR YUDANSHA EXAMINATION

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Aikido has a basic structure, kihon waza, which allows you to study the fundamental principles of the art. The structure of this training process is the same as a scientific formula. As a formula is an exacting international language that allows scientists to communicate and explore the depths of scientific principle, kihon waza is an international language allowing Aikidoka from all over the world to communicate and explore the basic truths of Aikido. If this basic structure is lost, Aikido is lost.

During the examination you are expected to demonstrate an understanding of the principles of the art through this very exacting structure of kihon waza, clearly and precisely, not your personal ideas or your personal expression. Yudansha examination is not performance art.

The following points are critical:

- The execution of formal kihon waza, an understanding of it's proper application and of the fundamental principles it demonstrates - most importantly kokyu; musubi; irimi tenkan.
- Hanmi at all times; before, during, at the conclusion of and following the technique.
- Control of your own center; control of your partner's center; control of the technique.
- Application of power appropriate to the attack.
- The proper pinning technique to demonstrate the conflict is finished.
- Timing.
- Zanshin.
- Attitude.
- Martial Awareness.

## THE PROPER ROLE OF UKE IN YUDANSHA EXAMINATION

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Taking ukemi for yudansha examination is a very serious responsibility. Each technique is developed to study a specific direction and application of force. As uke you must understand this and have the ability to give an honest, strong and focused attack that is appropriate for the technique required.

A weak attack is unacceptable. A deceptive attack is unacceptable. Since you know the technique your partner is being asked to demonstrate it is easy to stop it's execution.

There are no friends or enemies during examination. It is not uke's job to make value judgments. You do not take ukemi to make your partner look bad. You do not take ukemi to make your partner look good. Do not jump into a spectacular fall if the power is not there. Do not make a point of taking a bored and resisting fall to make it look as though your partner didn't really throw you. Either way is dishonest. Remember, you take ukemi to avoid injury. You are not taking ukemi to show off. Uke must only do what is appropriate to the situation. This requires much training and much soul searching.

## **Time and Technique Requirements for Dan Promotion**

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### **Shodan (120 hours and 12 months after receiving ikkyu)**

A candidate must have attended at least two seminars with Saotome Shihan and/or Ikeda Shihan since attaining ikkyu grade. During the seminar it is the responsibility of the regional instructor to inform the Shihan so that he may observe the candidate more closely.

All basic techniques and previous requirements plus:

Kumi tachi: First five basic kata.

Tanto dori: A different technique from each - shomenuchi, yokomenuchi, tsuki, two different techniques from ushiro.

Tachi dori: A total of five different techniques. Attacks will be shomenuchi, yokomenuchi, tsuki.

Randori: Three people attacking.

### **Nidan (Minimum 30 months and approx. 400 hours of consistent training after receiving Shodan)**

A candidate must have attended at least one Winter or Summer Intensive Training Camp since attaining shodan rank and within one year of the scheduled examination date. It is the responsibility of the regional instructor to inform the Shihan at that camp so that he may observe the candidate more closely.

All basic techniques and previous requirements plus:

Kumi tachi: First twelve basic kata.

Kumi jo: First six basic kata.

Randori: Three people attacking with shinai.

### **Sandan (Minimum 3 years of consistent training after receiving nidan)**

All basic techniques performed to demonstrate more understanding of the relationship of basic principle to the technique with maturity and clarity.

It is necessary that the waiting period between examinations has expired before making application. The ASU application form, Request for Examination, for yudansha ranks must be submitted to ASU well in advance of the examination in order to validate qualifications. Please note the words "consistent training" on the time requirements. This is very important.

***True Budo is a work of love. It is a work of giving life to all beings, and not killing or struggling with each other.***

***Master Morihei Ueshiba***

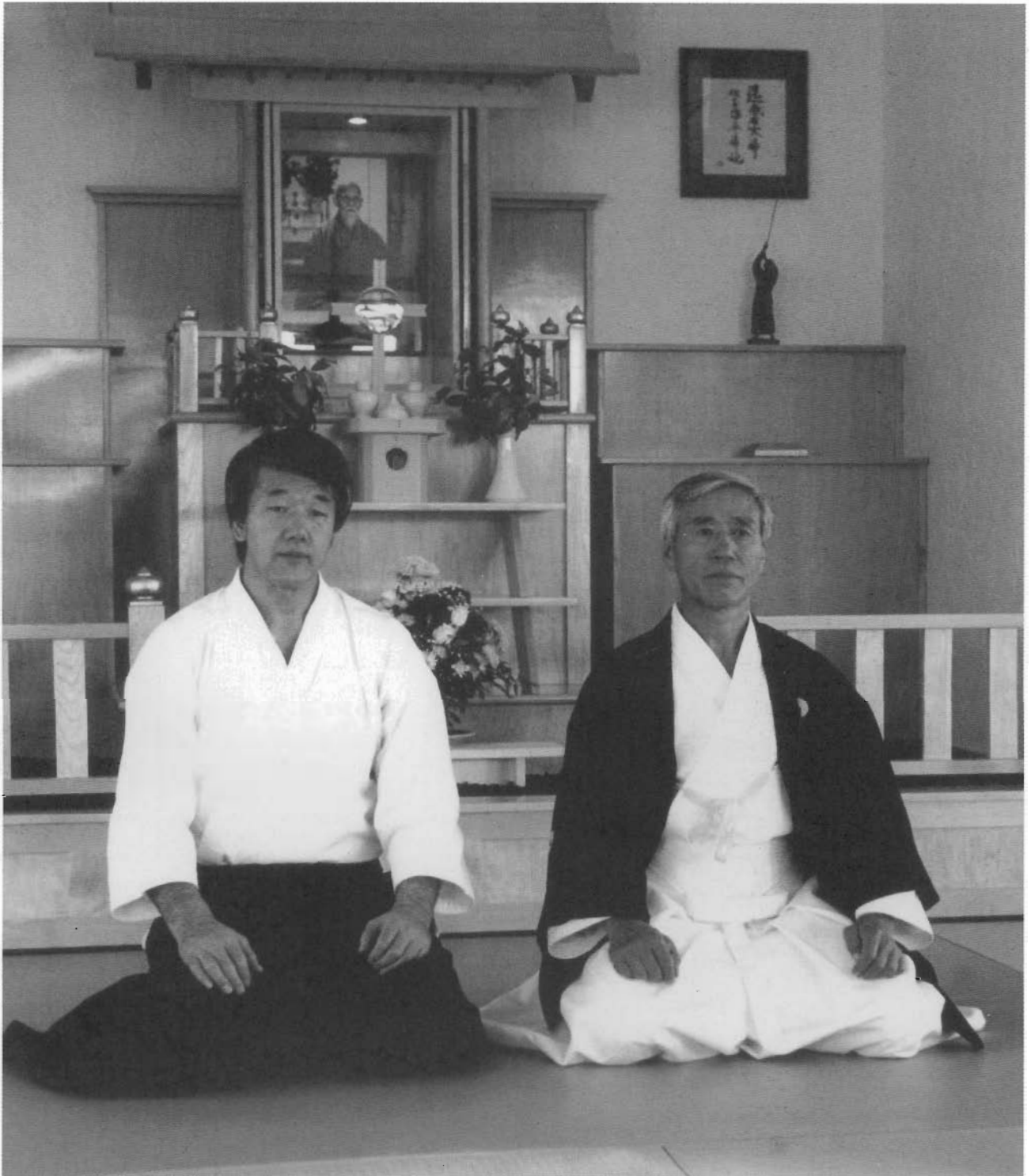
This is a list of Japanese terms which you will hear used in the dojo. By studying these definitions you will discover many facets of Aikido philosophy. It is important to your practice that you have a basic understanding of them. Quotation marks indicate the words of the Founder.

Atemi Waza:	Techniques of striking.
Bokken:	Wooden practice sword.
Budo:	Literally to stop the thrusting spear. "A mind to serve for the peace of all humanity is needed in Aikido, not the mind of one who wished to be strong and only practices to defeat an opponent. There are neither opponents nor enemies for true Budo. Therefore to compete in techniques, winning or losing, is not true Budo. True Budo knows no defeat. Never defeated means never fighting."
Bushido:	The way of chivalry.
Deai:	The moment of truth. The moment of the meeting of two forces.
Deshi:	Student.
Dojo:	The place where the way is revealed. A place for the strengthening and refinement of spirit, mind and body.
Hakama:	Wide skirted pants worn over the gi. You will be expected to wear hakama (dark blue or black) after receiving the 6 <sup>th</sup> kyu grade.
Hanmi:	The relaxed triangular stance of Aikido. It is stable yet flexible enough to move quickly in any direction. All technique begins, moves through and ends in hanmi.
Hanmi Handachi:	Techniques practiced with nage sitting and uke standing.
Hara:	The lower abdomen. The center of life energy, physical and spiritual. All movement must originate from this point.
Irimi:	Entering, moving into and through the line of attack with no thought of escape.
Jiyu Waza:	Free technique. In testing usually against one opponent.
Jo:	Short staff.
Jo dori:	Techniques of staff taking.

Kamae:	A posture or stance of readiness. In each kamae there are different positions for the hands or weapon. Jodan - high position; Chudan - middle position; Gedan - lower position.
Kata dori:	Shoulder grab.
Katate dori:	Wrist grab.
Katate dori ryote mochi:	Grabbing your partner's wrist with both hands.
Keiko:	Study or practice. The deeper meaning is to return to the origin. Through the study of the past and appreciation for its experience we can understand the present and refine our spirit.
Kiai:	The release of spiritual and physical power in the form of a piercing scream originating in the hara.
Kohai:	Junior student. Those who begin their study of Aikido after you. You owe them your help and support.
Kokyu:	The power of breath, renewal of life force.
Kosa dori:	Cross hand grab.
Kotodama:	The spiritual function of sound. Every one syllable sound has its own spiritual vibration.
Kubi shime:	A choke hold.
Kumi Jo:	Paired jo practice.
Kumi Tachi:	Paired sword practice.
Kyu:	White belt grade.
Maai:	The distance of time and space between two forces. The movement of the mind, the stream of spirit and their direction, as well as physical distance, determines the balanced and proper use of space.
Misogi:	Purification of mind, body, and spirit. Sweating is misogi; cleaning is misogi; fasting is misogi; keiko is misogi.
Munetsuki:	A straight punch to the chest or solar plexus.
Mushin:	No mind, a mind without ego. A mind like a mirror which reflects and does not judge.

Musubi:	Opposites are but different images of the same reality. Musubi is the process of their unification. It is the movement of the spiral.
Nage:	A throw. One who throws.
Omote:	To the front.
O Sensei:	Great teacher - the title used for the Founder of Aikido.
Randori:	Free technique against multiple attack.
Rei:	To bow.
Reigi:	Rei can also be translated as holy spirit; gi as manifestation. When used together the words mean proper etiquette, respecting the creative force and spirit which is the same in all of us.
Ryote dori:	Grabbing both wrists.
Ryokata dori:	Grabbing both shoulders.
Samurai:	Originally comes from the verb meaning to serve. One who has the duty and responsibility to protect society.
Sempai:	Senior student: Those who began their study of Aikido before you. You owe them your respect for their experience.
Seiza:	Formal sitting position.
Sensei:	Teacher, one who gives guidance along the way. Literally - born before.
Senshin:	A purified heart and spirit; enlightened attitude.
Shikko.	Knee walking.
Shomen:	The upper seat, the shrine which houses the picture of the Founder and the spirit of Aikido.
Shomenuchi:	Strike or cut to the top of the head.
Shomentsuki:	Thrust between the eyes.
Shinai:	Split bamboo practice sword.
Shugyo:	The daily work to refine and purify the quality of life.
Suburi:	Practice with sword or bokken in which the same cut is repeated again and again. An excellent purification/meditation exercise.

Suwariwaza:	Techniques which begin with both opponents in seiza and are executed from the knees.
Tachi:	Japanese long sword.
Tachi dori:	Techniques of sword taking..
Taijutsu:	Empty handed techniques.
Takemusu Aiki:	Enlightened Aikido. "Aiki has a form and does not have a form. Aiki is a life which has a form and still flows with change; it expresses itself by changing itself. A form without a form is a word in a poem which expresses the universe limitlessly."
Tanden:	The hara.
Tanren:	Training. Suburi is training; kumi tachi is study (keiko).
Tanto:	Knife.
Tanto dori:	Techniques of knife taking.
Tenkan:	Turning to dissipate force.
Uke:	One who receives. The person being thrown.
Ukemi:	Techniques of falling. The art of protecting oneself from injury. The first and most important step to developing strong Aikido technique is developing good ukemi.
Ura:	To the rear.
Ushiro:	From behind.
Waza:	Technique.
Yokomenuchi:	Strike or cut to the side of the head or neck.
Yudansha:	Black belt rank holders.
Zanshin:	Continuity; remaining aware and prepared for the next action.



**Mitsugi Saotome Shihan (right) and Hiroshi Ikeda Shihan  
at the Aiki Shrine Dojo.**

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The Aikido Schools of Ueshiba is an equal opportunity organization, and does not discriminate on the basis of race, sex, ethnic group, religion, age, or sexual orientation.

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